Applicant Identification and Address Verification

The head of household must provide acceptable documentation of identification. Income documentation obtained for recipients of TAFDC/EAEDC, SSA/SSI, veterans benefits, pension/retirement benefits, worker’s compensation, unemployment benefits, court ordered alimony, or subsidized housing (only if applicant provides current lease), is generally considered adequate proof of identification.

For households with other types of income, a copy of one of the following documents must be submitted to verify applicant identification:

One (1) pay stub with client’s name and/or social security number

- Valid Massachusetts driver’s license or State I.D. card
- Social Security Card
- Official birth certificate
- Medicaid Card
- Student identification card
- Food Stamp identification card
- U.S. Military Card
- United States Passport
- Current INS Employment Authorization form
- Current foreign passport with attached employment authorization
- Certificate of U.S. citizenship
- Certificate of Naturalization
- Alien Registration Card

2. Address Verification

All heads of household must provide address verification. Applicants with post office boxes must also prove street address. Fixed income documentation, with current address, may be utilized as official verification of address. Acceptable forms of address verification include:

Copies of bills (gas, electric, telephone, cable) with service address
Most recent Massachusetts income tax form (no older than previous year)

Driver’s License, only if address on license matches address on application

Copies of current lease